

## **Sree Chaitanya College, Habra**

### **IQAC meeting held on 18.07.2017**

#### **Agenda:**

- i) Annual activity chart of IQAC for the year 2017-18
- ii) Miscellaneous

#### **Members present:**

1. Dr. Indramohon Mandal- **Chairperson**
2. Smt Manideepa Mitra Chakraborty- **Co-ordinator**
3. Dr. Utpal Dasgupta
4. Dr. Paromita Roy
5. Sri Artatrana Gochhayat
6. Dr. Biswanath Sarkar
7. Dr. Dibyendu Panigrahi
8. Smt Srabani Biswas

#### **Resolution:**

The annual programme chart that was finalized after a detailed and informed discussion among the members present is as follows-

#### **(Plan of Action 2017-18)**

- i) Completely on-line application.
- ii) Office automation
- iii) To organize workshop on CAS
- iv) To organize workshop on Health awareness
- v) Preparation for introduction of the CBCS curriculum from the forthcoming session
- vi) To organize seminars.

Issues regarding AQAR were discussed in detail and smooth functioning of the cells were also discussed.

Sd/-  
Principal