

Sree Chaitanya College, Habra

IQAC Meeting held on 19.12.2018

Agenda:

- i) Submission of AQAR 2016-17
- ii) Miscellaneous

Members present:

1. Dr. Indramohan Mandal - **Principal & Chairperson**
2. Dr. Samarendranath Chatterjee
3. Dr. Dibyendu Panigrahi – **Co-ordinator**
4. Dr. Ajay Kumar Mukherjee
5. Dr. Manik Bhakta
6. Sri Satyajit Biswas
7. Sri Artatrana Gochhayat
8. Sri Jibananda Gyen
9. Dr. Swapan Kumar Biswas
10. Dr. Sachindranath Paul
11. Dr. Raja Basu
12. Smt. Srabani Biswas
13. Smt. Sanchita Mistry
14. Smt. Mousumi Satpathi (Ghosal)

Resolutions & Suggestions:

1. Management information system in college to be prepared with student access.
2. Environmental audit to be done.
3. Students feedback through online system was suggested.
4. Self study report is to be prepared.
5. AQAR 2016-17 is to be prepared and submitted.
6. Academic excellence ought to be measured on the basis of selected meritorious students.
7. Plan of action is to be made through IQAC meeting for every next six months and the resolutions be duly signed by the members of the existing committees.
8. Conversion of self-financing courses to regular courses of the college is suggested.
9. Sufficient laboratories to be set up according to the requirement of the concerned departments.
10. Names and roll numbers of the students who qualified National level competitive examination need to be preserved with authenticated data.
11. Use of corporate language or the language of management was suggested for the AQAR format.
12. A formal body ought to conduct the green audit of the college with an assessment of certain parameters such as pollution level, plastic management etc.
13. Best practices ought to be put into the AQAR format and analyzed.

Sd/-
Principal